

FORM 'REA-IV'
[See rule 11(1)]

APPLICATION FOR RENEWAL OF REGISTRATION OF REAL ESTATE AGENT

From:

To

The Real Estate Authority,

Sir,

[I/we] apply for renewal my/our registration as a real estate agent under registration certificate bearing No. _____, which expires on _____.

As required [I/we] submit the following documents and information, namely:-

- (i) A demand draft / bankers cheque no. _____ dated _____ for rupees _____ in favour of "Haryana Real Estate Regulatory Authority" _____ drawn on _____ bank as renewal fee as per sub-rule (2) of rule 11 or through online payment as the case may be _____ (give details of online payment such as date paid, transaction no. etc.);
- (ii) The authenticated copy of the registration certificate; and
- (iii) Status of the applicant, whether [individual / company / proprietorship firm / societies / partnership firm / limited liability partnership etc.];
- (iv) In case of individual –
 - (a) Name of [Individual/ Proprietorship Firm]
 - (b) Father's Name
 - (c) Occupation
 - (d) Address
 - (e) Contact Details (Phone number, E-mail, Fax Number etc.)
 - (f) Name, photograph, contact details and address of the proprietor

or

In case of [firm / societies / company etc.] -

- (a) Name
 - (b) Address
 - (c) Copy of registration certificate as [firm / societies / company etc.]
 - (d) Major activities
 - (e) Contact Details (Phone number, E-mail, Fax Number etc.)
 - (f) Name, photograph, contact details and address of [partners/ directors etc.].
- v) particulars of registration as [proprietorship, societies, partnership, company etc.] including the bye-laws, memorandum of association, articles of association etc. as the case may be;
 - vi) authenticated copy of the address proof of the place of business;
 - vii) authenticated copy of the PAN Card of the real estate agent;

- viii) authenticated copy of the registration as a real estate agent in any other State or Union Territory, if applicable;
 - ix) any other information as specified by regulations;
2. [I/We] solemnly affirm and declare that the particulars given in herein are correct to [my /our] knowledge and belief and nothing material has been concealed by [me/us] therefrom.

Dated:

Place:

Yours faithfully,
Signature and seal of the applicant(s)