

HARYANA REAL ESTATE REGULATORY AUTHORITY, GURUGRAMWebsite: www.haryanarera.gov.in**Engagement of Manpower**

The Haryana Real Estate Regulatory Authority, Gurugram invites applications from bright, dynamic and energetic candidates for the following posts on contract basis through approved outsource agency:

Sr. No.	Name of the post	Eligibility Criteria
1.	Copy Writer-cum-Copy Editor	MA in English or BA (Hons.) English. Essential: 10 th , 10+2, Bachelor's Degree (throughout English Medium). The candidate must be fluent in speaking and writing English.
2.	Library Assistant	Graduate with certificate course in Library Science or Diploma in Library Science from a recognised institution.
3.	Graphic Designer	i) 10+2/Graduation and certificate/experience in Desktop Publishing. ii) Knowledge of Coral Draw, Photoshop, MS Office with basic knowledge of Computer Applications. iii) Typing of English and Hindi.
4.	Electrician	10 th /10+2 and I.T.I. in Electrician trade with experience as Electrician.
5.	Social Media Manager	Experience in handling social media and twitter account, Facebook, Instagram, YouTube, LinkedIn, Pinterest etc

Emoluments: On the basis of post, experience, qualification or as per DC Rate.

Terms and Conditions: It shall be as decided by the authority and can be altered and amended by the authority at its discretion. The authority reserves the right to reject any or all applications received for the post.

Desirous persons may apply along with their bio data and copies of academic qualifications and experience by 10.01.2020 in the office of the Authority at New PWD (B&R) Rest House, Civil Lines, Gurugram. Interaction shall be done with the candidates on 10.01.2020 at 10:30am in the office of the authority.

30.12.2019

Secretary

For: HARERA, Gurugram