

HARYANA REAL ESTATE REGULATORY AUTHORITY, PANCHKULA

In response to the advertisement published on 11-06-2025 in various newspapers inviting applications for the posts of **Joint Controller (Budget & Accounts), Administrative Officer (Admin.), Private Secretary, Personal Assistant and Judgement Writer**, a total of **21 applications** were received.

Upon preliminary scrutiny, it has been observed that several applicants have submitted applications with incomplete supporting documents. Accordingly, a revised list of provisionally eligible and eligible candidates has been prepared with specific remarks against each candidate's application.

All concerned candidates are required to submit the necessary documents in support of their application as mentioned below to the office of the Executive Director, Haryana Real Estate Regulatory Authority, Panchkula, by **13.08.2025 (up to 5:00 P.M.)**, failing which they shall not be considered eligible for personal interaction.

The date for personal interaction has not yet been finalized and will be communicated separately in due course.

S. No.	Name	Post Applied	Req. Exp.	Qualifications / Experiences	Documents Req. / Eligibility
1	Narender Kumar Jain	Joint Controller (Budget & Accounts)	<u>Chief Accounts Officer</u> or equivalent for a period of at least 2 Years	Worked as Director, Local Audit, Haryana but not as CAO. 22-07-1966 (59 Years)	Provisionally Eligible for Personal Interaction subject to providing of proof / certificate from your previous dept. mentioning that the post of Director, Local Audit is equivalent to that of Chief Accounts Officer and you have experience on the same for at least 2 years.

2	Gajender Singh Yadav	Administrative Officer	<u>Under Secretary</u> dealing with Administrative Matters for a period of at least 4 Years	Deputy Secretary / Under Secretary 5 Years of Exp. 04-04-1967 (58 Years)	Provisionally Eligible for Personal Interaction subject to providing of proof of experience certificate of the same
3	Sohan Lal Sharma	Administrative Officer	<u>Under Secretary</u> dealing with Administrative Matters for a period of at least 4 Years	Has not Mentioned the period in which he has held the post of Under Secretary in the application. 23-01-1967 (58 Years)	Provisionally Eligible for Personal Interaction subject to providing of proof of experience of working as Under Secretary for at least 4 years.
4	Mahavir Sharma	Private Secretary	Private Secretary for a period of at least 4 Years	Retired as PS from Haryana Public Service Commission (No Exp. Cert. enclosed for PS.) 10-12-1965 (59 Years)	Provisionally Eligible for Personal Interaction subject to providing of proof of experience of working as Private Secretary for at least 4 years.
5	Bhupendra Singh Rawat	Private Secretary		Sr. Secretary to Minister / Spl. Sr. Secretary to Minister – Oct 2017 to Jan 2023 03-01-1965 (60 Years)	Provisionally Eligible for Personal Interaction subject to providing of proof of experience of working as Private Secretary or equivalent for at least 4 years.
6	Sohan Lal Sharma	Private Secretary		Verbally informed about 10 Years of Exp. As PS (No Exp. Cert. enclosed for PS.) 23-01-1967 (58 Years)	Provisionally Eligible for the Personal Interaction subject to providing of proof of experience of working as Private Secretary or equivalent for at least 4 years.

7	Kaur Sahib	Private Secretary	<u>Private Secretary</u> for a period of at least 4 Years	PS from May 2011 to May 2020. Admin. Officer from May 2020 – April 2022 01-05-1964 (61 Years)	- Eligible for the Personal Interaction Required proofs attached. Should also bring all the proofs at the time of interaction.
8	Kaur Sahib	Personal Assistant	<u>Personal Assistant</u> for a period of at least 4 Years	PA From: Sept 2008 - May 2011 and April 2023 - June 2025 PS from May 2011 - May 2020. 01-05-1964 (61 Years)	- Eligible for Personal Interaction Required proofs attached. Should also bring all the proofs at the time of interaction.
9	Om Prakash	Judgement Writer	<u>Judgement Writer</u> for a period of at least 5 Years	Judgement Writer – 20 Years (District and Sessions Judge, Rewari) Chief Administrative Officer – 7 Years (No Cert. is enclosed.) 02-07-1965 (60 Years)	Provisionally Eligible for Personal Interaction subject to providing of proof of working as Judgement Writer or on equivalent post for at least 5 years.
10	Raj Kumari	Judgement Writer		Worked as Judgement Writer for about 10 Years. (No Cert. is enclosed.) 28-10-1965 (59 Years)	- Eligible for Personal Interaction Required proofs attached. Should also bring all the proofs at the time of interaction.

