



**HARYANA REAL ESTATE REGULATORY AUTHORITY, PANCHKULA.**

Mini Secretariat (2<sup>nd</sup> and 3<sup>rd</sup> Floor), Sector-1, Panchkula.

Telephone No: 0172-2584232, 2585232

E-mail: officer.rera.hry@gmail.com, hrerapki-hry@gov.in

Website: www.haryanarera.gov.in

**Extract of the resolution passed by the Haryana Real Estate Regulatory Authority, Panchkula in its meeting held on 27.09.2021.**

**Item No. 151.18**

**Policy with regard to information/ documents being received through e-mail.**

As per Haryana Real Estate Regulatory Authority, Panchkula, (Adjudication of Complaints) Regulations, 2018, the parties to the complaint are required to file four copies of the complaint, application, reply, affidavit, etc.; in addition, an advance copy of such complaint/ reply is required to be furnished to the other party.

It has been observed that some parties to the complaints have made a practice to submit such documents through official email of the Authority. For proper adjudication, it is essential that the hard copies of the reply, miscellaneous application, rejoinder, affidavit, any other submissions, etc. must be submitted at least seven days before the date of hearing of the case, so that complete set of the documents may be provided to each Member of the Bench at least one day before the hearing.

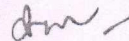
In view of the above, the Authority hereby directs that a circular be issued to all concerned that henceforth any reply, additional documents like miscellaneous application, rejoinder, affidavit, any other submissions, etc. must be submitted to the Authority by way of hard copies only. The documents, request/ application, affidavit, etc. received through e-mail/ by way of soft copy shall not be accepted by the Authority. Further, a copy of such documents/ miscellaneous application, etc. must also be supplied to the opposite party and an endorsement to this effect should be recorded on each of the documents/ application/ submissions, etc.



The aforesaid circular may also be uploaded on the web-portal of the Authority for further compliance by all concerned.

True copy



  
Executive Director,  
HRERA, Panchkula

A copy of the above is forwarded to AO (Petitions), HRERA Panchkula, for information and taking further action in the matter. ✓